

# Job Posting and Sample Resume: Production Supervisor

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## PEPSICO SUPPLY CHAIN job posting (for Bradley Patel's targeted resume)

We are PepsiCo Supply Chain. We are the game changers, innovators, collaborators and history makers. The ground breakers of the Supply Chain & Logistics space. We are a diverse group, spread across 200 countries and territories, and united by a shared set of values and goals. You know our name through our amazing portfolio, including Tropicana, Pepsi, Frito-Lay, Quaker and Gatorade. We perform with a purpose. We dream globally and act locally, constantly innovating to sustain our planet, our people, our communities and our business practices. Together, we raise the bar in lean manufacturing practices. We put forth new standards and stretch to reach beyond the goals we set. We are a think tank, bringing our ideas into action and are determined to find ways to drive efficiencies, improve processes and achieve the highest level of safety... all while meeting the demands of our customers and consumers to deliver the best products. At PepsiCo, we are committed to performing well as individuals and in teams, and to strengthen the company as a whole. Are you hungry to be a part of the world's largest portfolio of billion-dollar food and beverage brands? Then now is the time to explore the Possibilities of PepsiCo.

### Manufacturing Supervisor (Production Supervisor) Job Description Summary:

This position contributes to the success of PepsiCo by directing the manufacturing front line team to meet customer needs and achieve standards related to cost, line efficiencies, waste, safety and productivity. This individual must align the team to achieve production performance standards.

### Major Tasks, Accountabilities and Key Responsibilities:

- Applies knowledge of TPM processes, equipment and system capability for challenging individual and facility standards.
- Sets and achieves performance standards with regards to safety, line utilization and quality
- Develops a team to solve day-to-day operational issues and reach short- and long-term performance goals
- Delivers effective change leadership to drive business changes while minimizing people impact
- Communicate and collaborate cross-functionally to assist team to solve operational issues
- Motivates team members to achieve plan goals
- Tracks key performance indicators/costs, anticipating and correcting trends which would compromise achievement of financial targets
- Oversees and ensures facility equipment reliability to minimize downtime
- Leads cross functional/departmental teams.
- Builds people capability through effective employee relations, hiring, training, and communication for front-line hourly personnel
- Ensures compliance with all health & safety regulations
- Administer policies and procedures
- Regular and predictable attendance at the work site
- This role requires regular presence on the plant floor
- This role requires lifting up to 40 lbs. occasionally

- This role requires occasional work in poor weather conditions, including heat, cold, rain, or snow.
- This role may operate forklift and manufacturing equipment occasionally
- This role may require off-shift and weekend work
- This role may require some travel (less than 5%)

## Qualifications

- Bachelor's degree or equivalent experience required. Preferably in engineering, business, operations management, or similar field
- Lean Six Sigma Experience preferred, demonstrated by successful completion of a major improvement project.
- A minimum of 2 years of manufacturing or operations experience preferred
- Demonstrated planning and organization skills
- Demonstrated front-line supervisory skills
- Computer proficiency in Microsoft Suite
- Ability to give and receive constructive feedback
- Ability to lead a team-based approach to decision making
- Demonstrated ability to work in a results-oriented, challenging environment

## Bradley Patel

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### OBJECTIVE:

Supervisor position with PepsiCo supply chain

### EXECUTIVE SUMMARY:

Innovative and experienced supervisor with a 20-year history of improving organization, team, and individual efficiency through the development and implementation of cost effective operational, supply and maintenance solutions and services. Experience working with diverse cultures and overseas locations. Adept in

Human Capital Management

Occupational Safety

Lean Six Sigma

Training and Development

Inventory Control

Communication

### EXPERIENCE

Platoon Sergeant- Senior Manager, US Army, Fort Drum, NY

Sept 20XX-Present

- Supervise 40 team members performing 150+ operations by establishing organizational priorities and redirecting resources, time, personnel, and funds, to accomplish core competencies and functions.
- Instilled and promoted safety culture by providing monthly training on safety requirements, reviewing daily performance, providing corrective feedback, and implementing improvements that resulted in zero mishaps for over 5 years during the completion of more than 30 projects.
- Led the planning and budget oversight for \$250K inventory control and preventative maintenance processes. Oversaw the preparation and completion of troubleshooting, repair and maintenance on equipment by 7 employees in the field-eliminating downtime while sustaining 100% accountability.
- Selected to lead 20-person inspection preparation team. Devised program review strategy for 58 inspection areas and trained employees on inspection requirements achieving a rating of "Outstanding" during annual department evaluation.

Squad Leader - Mid-level Manager, US Army, Fort Lewis, WA

Jun 20XX-Aug 20XX

- Conducted 72 team-focused quality assurance inspections; validated standards compliance with a 97% pass rate maximizing operational readiness while improving team competency in key processes.
- Managed supply/equipment distribution of \$1.2M high-value inventory; devised new re-utilization program facilitating the inter-department transfer of excess inventory saving \$70K annually.
- Developed revised curriculum for satellite communications system upgrade training; simplified complex vendor guidance raising end-of-course evaluation scores by 15%.
- Expedited integration; improved multi-functional interoperability with end-users in the field.

Sergeant - Front-line Supervisor, US Army, Fort Carson, CO,



- Coordinate the relocation of 123-person team to an overseas assignment by reviewing and approving passport/visa documentation, medical status, and training records-eliminating processing errors while ensuring employees were prepared to perform required duties.

## EDUCATION

University of Massachusetts – Lowell, Lowell, MA 20XX

- Associate of Science in Management
  - Summa Cum Laude (GPA 3.85)

## SPECIALIZED TRAINING

Six Sigma – Green Belt International Association Of Six Sigma Certification 20xx

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|-----------------------------------------------------------|-----------|----------|------|
| Senior Leader Course (Leadership And Management Training) | U.S. Army | 12 Weeks | 20xx |
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| Advanced Leader Course (Team Leadership Training) | U.S. Army | 8 weeks | 20XX |
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| Basic Leader Course (First-line Supervisor Training) | U.S. Army | 3 weeks | 20XX |
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| Operational Risk Management Training | U.S. Army | 2 weeks | 20XX |
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| Occupational Safety and Health Standards Training | U.S. Army | 4 weeks | 20XX |
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| Information Security Training | U.S. Army | 1 day | 20XX |
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Equal Employment and Opportunity Training